

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: August 8, 2023

LOCATION: M. Allan Vogelson Branch

PRESENT: Joseph Tortorelli, Suzanne Fox, Robert Weil, Pat Abusi, Charlene Burd, Linda Devlin. County Counsel: Brandon Hawkins. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #67-23 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act, was unanimously approved.

Commissioner Fox presented a motion to open the meeting to the public; the motion was seconded by Commissioner Burd. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the July 2023 regular meeting; the motion was seconded by Commissioner Fox. Commissioner Tortorelli abstained. The regular minutes for July 2023 were unanimously approved.

FINANCIAL STATEMENTS: Commissioner Fox presented a motion to accept the financial statements for June 2023; the motion was seconded by Commissioner Burd and Resolution #68-23, approving the financial statements for June 2023, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Fox presented a motion to accept the bills and vouchers for July 2023; the motion was seconded by Commissioner Weil and Resolution #69-23, approving the bills and vouchers for July 2023, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Fox presented a motion to accept the appointments and resignations for July 2023, the motion was seconded by Commissioner Abusi and Resolution #70-23, approving the appointments and resignations for July 2023, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that as of July 31, 1,793 people have registered for the All Together Now themed Summer Reading Program across the system. Of those 1,793 people that have registered, 1,130 people have read 494,194 minutes. The Library's branches and summer reading programs have been very busy and well attended.

Ms. Devlin presented the Commission with some statistics and emphasized that the Library is becoming busier. Circulation and holds have increased with all statistics continuing to increase.

Associate Director Jennifer Druce updated the Commission on the following:

The Merchantville Branch closed for three days for the installation of new carpeting. Ms. Druce shared her appreciation to the Branch Manager, staff and the IT Department for their teamwork with the closure and re-opening of the branch.

The Ferry Avenue Branch's lunch program through the Food Bank of South Jersey has been serving 7 – 16 children per week Monday through Thursday. Ms. Druce acknowledged the staff and security for their help.

Commissioner Weil presented a motion to accept the Director's Report; the motion was seconded by Commissioner Burd and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Ratification, Policy 6.24 Covid 19 Protocol: Commissioner Fox presented a motion to authorize the ratification of Policy 6.24 Covid 19 Protocol; Commissioner Burd seconded the motion and Resolution #71-23 was unanimously approved.

Authorize the 2019 Mans Estate Donation Appropriation Transfers in the amount of \$5,000: Commissioner Abusi presented a motion to authorize the 2019 Mans Estate Donation Appropriation Transfers in the amount of \$5,000; Commissioner Fox seconded the motion and Resolution #72-23 was unanimously approved.

Ratify the Shared Services Agreement by and between the County of Camden and the Camden County Library Commission for the Provision of Human Resources Management Services: Commissioner Fox presented a motion to approve to ratify the Shared Services Agreement by and between the County of Camden and the Camden County Library Commission for the Provision of Human Resources Management Services; Commissioner Weil seconded the motion and Resolution #73-23 was unanimously approved.

Ratifying an award of contract (Bid A-30/2022, 2nd Year Option for snow plowing): Commissioner Fox presented a motion to approve to ratify an award of contract (Bid A-30/2022, 2nd Year Option for snow plowing); Commissioner Weil seconded the motion and Resolution #74-23 was unanimously approved.

OTHER COMMISSION BUSINESS: There is no other Commission business. Commissioner Fox presented a motion to move to the public portion of the meeting; Commissioner Abusi seconded the motion, and it was unanimous to move to the public portion of the meeting.


PUBLIC PORTION: There is no public comment. Commissioner Fox presented a motion to move to adjourn the meeting; Commissioner Weil seconded the motion, and it was unanimous to move to adjourn the meeting.

ADJOURNMENT: Commissioner Abusi presented a motion to adjourn the meeting; Commissioner Weil seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Jennifer Druce, Associate Director
August 9, 2023

Certified by



Jennifer Druce, Associate Director

Date:

8-9-23